



Team Fundraising

WALK OF REMEMBRANCE

WALK OF REMEMBRANCE TEAMS

Teams are an important part of our Walk of Remembrance. Forming a team is a great way to honor your loved one and do something positive to help others. Many team captains find it to be a meaningful and deeply rewarding experience – one that can bring you together with family and friends, all in memory of your loved one.

WHY FORM A TEAM?

- To honor a special loved one
- To support in a tangible way the work of Angela Hospice
- To unify a group of people and make a difference in the community

HOW DO I FORM A TEAM?

- It's simple! Just complete a Team Signup Form and submit it to Helen Balmforth
- There is no set number of team members. We've had teams of 2 people up to 30!

THEN WHAT?

- First, talk to your friends and loved ones – they may want to be part of your team or support you with a donation!
- Then start fundraising! Here are some simple ways to do fundraising for your team:
 - You can easily tell others about your team by creating a FACEBOOK FUNDRAISER. See the instructions at the end of this packet.
 - Use the sample letter and social media posts at the end of this package to tell your friends and family about your team and ask for their support.
 - Plan a fundraising event:
 - Have a garage sale
 - Hold a car wash
 - Sell crafts



A WORD ABOUT REGISTRATION FEES

- Registration Fees are different than money raised by a team
- Registration Fees help us cover the cost of the event — any extra income serves the mission of Angela Hospice.
 - Adults are **\$30 each through 8.22.2023**
\$40 each after 8.22.2023
 - Children 6-12 are **\$15 each**
Children age 5 and under are free and do not receive t-shirts

TEAM SIGNUP FORM

PLEASE RETURN THIS FORM TO HELEN BALMFORTH AS SOON AS POSSIBLE: HBALMFORTH@ANGELAHOSPICE.US • 734.953.6045

ANGELA HOSPICE 14100 NEWBURGH ROAD, LIVONIA, MI 48154

Team Captain

Best Way to Contact You:

☐ Phone

☐ Email

Team Name

Person Being Remembered

Have You Already Registered for this Event?

☐ YES ☐ NO



WALK
OF REMEMBRANCE

TEAM HONOREE FORM

TEAMS WHO RAISE \$150 OR MORE ABOVE REGISTRATION FEES
WILL RECEIVE A TEAM POSTER WITH A PHOTO OF YOUR LOVED ONE
ALONG THE ROUTE

Submit this form with photos you would like included by September 6 to: hbalmforth@angelahospice.us
OR Angela Hospice, Attn: Development Office, 14100 Newburgh Road, Livonia, MI 48154

- You may wish to include:
 - Significant dates (like birth date, anniversary, and date of passing)
 - A photograph or two
 - A special memory, anecdote, or some of their favorite activities
- Submission must be no longer than 250 words (Angela Hospice reserves the right to edit information as necessary)
- Please provide a self-addressed stamped envelope to have your photo(s) returned by mail

Your Name_____

Team Name_____

Honoree's Name_____

Photo(s) Included? ☐ Yes ☐ No

Dates to include (if any)_____

What you'd like to share about them (attach additional sheet if needed)



SAMPLES

WALK OF REMEMBRANCE

SAMPLE TEAM MEMBER LETTER OR EMAIL

I'm looking forward to a really special event this coming September! I am proud to be a Team Captain for the Angela Hospice Walk of Remembrance. Angela Hospice is where [insert your message] Example: Mom was given such compassionate care by the staff and volunteers. Name, name and name are also part of my team — we're the "Gloria's Golfers" team.

In addition to enjoying a beautiful walk, I'm taking part in this event to support Angela Hospice charitable programs.

The event will take place on Saturday, September 16 at 9 a.m. I would love to have you as part of my team! [insert your message here] Give me a call at (phone number) or (email address, etc.).

You can also learn more about the walk at AskForAngela.com, click on the events page under the resources tab.

SAMPLE DONATION REQUEST LETTER OR EMAIL

I am proud to be part of a team in support of the annual Angela Hospice Walk of Remembrance. This is important to me because [insert your message] Example: Angela Hospice took care of my Grandpa Joe, and now we are walking to honor his memory!

The walk provides support for Angela Hospice's many charitable programs including grief support groups to people throughout southeast Michigan and counseling for those who were caregivers or family of an Angela Hospice patient.

I appreciate any donation you could make. Please know that no amount is too small – it all benefits this wonderful cause! Your donation is tax-deductible as well. [You can also donate by credit card through my fundraising page at [include link to your Facebook Fundraising page]. Thank you so much for your support!

To read more about the walk – go to AskForAngela.com, click on the events page under the resources tab.

CONTINUES ON NEXT PAGE



SAMPLES

WALK OF REMEMBRANCE

FINAL DONATION REQUEST LETTER OR EMAIL

The Angela Hospice Walk of Remembrance is coming up quickly on September 16! Please let this serve as a friendly reminder if you would like to send a donation on behalf of me and my team.

I sincerely appreciate any amount you can contribute. Please know that no amount is too small – it all benefits this wonderful cause (and your donation is fully tax-deductible). If you prefer, you may call Angela Hospice directly at 734.464.7810 to make a donation by credit card, or make a donation online at [AskForAngela.com](https://www.AskForAngela.com). Please be sure to mention that it is on behalf of my team [\[insert team name\]](#). Thank you sincerely for your generosity!

To read more about the walk – go to [AskForAngela.com](https://www.AskForAngela.com), click on the events page under the resources tab.

SAMPLE SOCIAL MEDIA POST

I am proud to be part of a team in support of the annual Angela Hospice Walk of Remembrance. This is important to me because [\[insert your message\]](#) Example: Angela Hospice took care of my Grandpa Joe, and now we are walking to honor his memory!

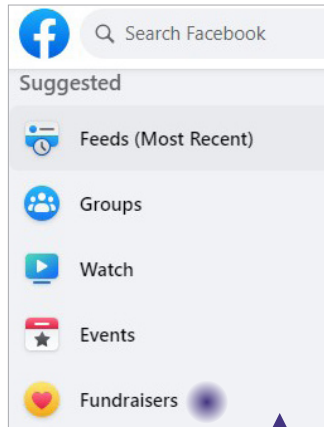
I would be so grateful if you would support my team with a donation – no amount is too small! You can visit my team fundraising page here: [\[insert link for your Facebook Fundraising page\]](#)

All proceeds will support Angela Hospice's caring programs. Thank you so much!

NOTES:

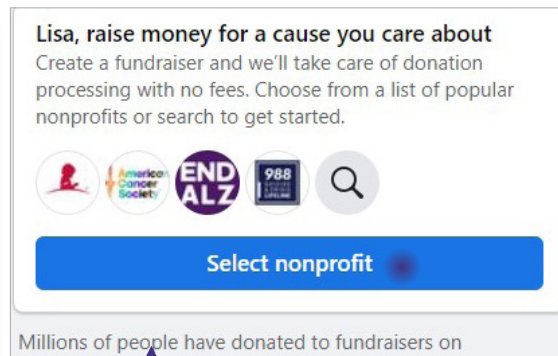
CREATING A TEAM FUNRAISING PAGE FACEBOOK FUNDRAISER

Go to www.facebook.com

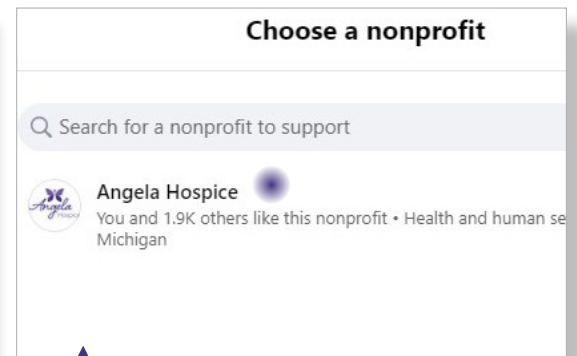


1. Sign into your Facebook account.

2. Scroll down & click the Fundraisers button at the bottom of the left sidebar.



3. Click on "Select Nonprofit."



4. Type in Angela Hospice in the search bar, then select.

5. Choose how much money you would like to raise and when the fundraiser should end.

A screenshot of the fundraiser details form. It shows the following fields: 'Fundraiser for' (Angela Hospice), 'How much money do you want to raise?' (200), 'Set a goal that inspires supporters to help you reach it. You do not need to receive the money.' (empty), 'Select currency' (US Dollars (USD)), 'When should your fundraiser end?' (Jul 11, 2023), 'What's the title of your fundraiser?' (Lisa's fundraiser for Angela Hospice), 'Choose a short and clear title to get the attention of friends and supporters.' (empty), 'Why are you raising money?' (Want to join me in supporting a good cause? I'm raising money for Angela Hospice and your contribution will make an impact, whether you donate \$5 or \$500. Every little bit helps. Thank you for your support. I've included information about Angela Hospice below.), 'Angela Hospice Home Care, Inc., is dedicated to provide comprehensive, compassionate, and Christ-like care to our patients and families.' (empty), and 'Write a detailed description that tells your story and gives supporters a reason to donate.' (empty).A screenshot of the fundraiser creation form. It shows the following fields: 'What's the title of your fundraiser?' (Lisa's fundraiser for Angela Hospice), 'Choose a short and clear title to get the attention of friends and supporters.' (empty), 'Why are you raising money?' (Want to join me in supporting a good cause? I'm raising money for Angela Hospice and your contribution will make an impact, whether you donate \$5 or \$500. Every little bit helps. Thank you for your support. And if you decide to give, you can choose who can see that you donated or donate privately.), 'I've included information about Angela Hospice below.', 'Angela Hospice Home Care, Inc., is dedicated to provide comprehensive, compassionate, and Christ-like care to our patients and families.', 'Write a detailed description that tells your story and gives supporters a reason to donate.' (empty), 'Cover Photo' (A photo of a butterfly with the text 'WE'LL TAKE YOU UNDER OUR WING' and 'Drag to Reposition'), 'Fundraisers are public, so anyone on or off Facebook can see them. Only people on Facebook can donate. Facebook charges no fees for donations to nonprofits. All donations will go directly to the nonprofit you chose.', and a 'Create' button.

6. You can create a title for your fundraiser and choose a photo of your loved one you are remembering.

7. Let everyone know why you are fundraising and then click create!



USE THIS SHEET TO TRACK DONATIONS
TO YOUR TEAM.
PLEASE INCLUDE THIS WHEN YOU TURN IN
DONATIONS.

Walker's Name _____

Team Name_____

DONOR	DONOR CONTACT INFO	CASH OR MONEY ORDER	CHECK TO ANGELA HOSPICE	CREDIT BY PHONE OR ONLINE
John D. Donor	734.555.9533 1234 Main, Livonia 48154		\$35	
TOTAL:				